

Patient activity logs

All patient activity is logged on the [Patient Profile](#) page.

Patient Log

The Patient Log shows all activity related to a patient's account: account creation, changes to account information, creation of intake forms, and account password reset activity.

Patient Log	
2021-04-29 09:54 AM [theadmin]	intake created
2021-04-26 10:18 AM [alexahulsey]	intake created
2021-03-24 02:43 PM [alexahulsey]	intake created
2020-12-04 11:03 AM [theadmin]	contact_email mm@disney.com first_name Mickey mi last_name Mouse pronoun nickname Mickalangelo formerly Mic active 1 optout 1 star 1 contact_address city state zip

Appointment Detail Log

All activity related to a specific appointment is recorded in the appointment detail log. This

includes checkin, payment, and EHR note activity. To view the log for a specific appointment, click the Appointments tab on the [Patient Profile](#) page, then click the magnifying glass icon for the appointment log you want to view:

Appointments



Appts Report

Past



Future

Cancelled



Monday, Apr 26th 2021 @ 9:40 AM
with Alexa Hulsey @ West Side
Mickey Mouse

Monday, Apr 26th 2021 @ 9:10 AM
with Alexa Hulsey @ West Side
Mickey Mouse

Wednesday, Mar 24th 2021 @ 7:10 AM
with Joe Smith @ Main Street
Mickey Mouse

A popup window will appear showing all activity related to this specific appointment:

Appointment Detail

×

appointment ID: [682](#)

Appointment Created 2021-01-13 15:14:22
Appointment Modified 2021-01-13 15:14:39
Made By admin
EHR Record Yes

Log Time	From	action
2021-01-13 15:14:22	Admin: Alexa Hulsey	Created
2021-01-13 15:14:27	Admin: Alexa Hulsey	Checked In Treatment Paid \$22
2021-01-13 15:14:37	Admin: Alexa Hulsey	Duplicated health record from ID 60
2021-01-13 15:14:39	Admin: Alexa Hulsey	Locked EHR

Close

Intake Log

Before a patient's intake form is completed, all activity related to their intake is logged in the Intake section on their [Patient Profile](#) Page. This will show you when intakes were created and sent, and if the intake forms failed to deliver.

Intake

Princess (jasmine@disney.com) has no active intake form.

2021-06-06

Create Form

Pick a date for the Intake Link to expire

☒ Send form to jasmine@disney.com

ID	Log Time	action
74	2021-03-24 15:48:51	intake Message Delivered
74	2021-03-24 15:48:51	intake Message Failed

Once the intake form is complete, the log will be replaced by their intake form, which is visible only to users with Practitioner level access.

Revision #2

Created Thu, May 6, 2021 3:10 PM by [Alexa Hulsey](#)

Updated Fri, Jul 19, 2024 2:49 PM by [Alexa Hulsey](#)