

# EHR Preferences

## Note Labels

By default, your EHR notes will contain two fields: Note and Plan. If you want to add more fields, you can do that on your EHR Preferences page.


















You can create up to 12 fields, and each of the fields you create will appear when you enter your EHR notes for each treatment.

You can add or delete fields, and use the arrows to change the order in which your fields appear in your EHR notes.

**This is what you'll see on the EHR Preferences page, where you create your Note Labels:**

# Health Record Note Labels

Add text notes fields to your secure health records with custom labels.

	<input type="text" value="Add A Labeled Text Entry"/>	
↓	<input type="text" value="Subjective"/>	 
↑ ↓	<input type="text" value="Objective"/>	 
↑ ↓	<input type="text" value="Assessment"/>	 
↑ ↓	<input type="text" value="Plan"/>	 
↑ ↓	<input type="text" value="CPT code"/>	 
↑ ↓	<input type="text" value="ICD 10 code"/>	 
↑ ↓	<input type="text" value="Herbal Rx"/>	 
↑	<input type="text" value="Pulse"/>	 

**This is how it will appear when you enter a chart note:**



### Health Record Entry

Subjective

Objective

Assessment

Plan

CPT code

ICD 10 code

Herbal Rx

Pulse


# Notes Dictionary

The Notes Dictionary gives you the ability to create text shortcuts for faster charting. For example, you can type "pt", and it will automatically convert to "patient" in your EHR note.








To enable the Notes Dictionary, check the "Using Dictionary" checkbox. Then create your list of text shortcuts in the table, by entering the short text and long replacement:

# Notes Dictionary

Create a dictionary of shorthand texts that, when typed into your notes gets replaced with a longer string of text.

 For example typing "pt" is replaced by "patient".  
When you key in a <space> <comma> <period> <exclamation> or <question> mark immediately after.

Using Dictionary?

Short Text	Long Replacement	
acu	acupuncture	<input checked="" type="checkbox"/> 
pt	patient	<input checked="" type="checkbox"/> 
sx	symptoms	<input checked="" type="checkbox"/> 
hx	history	<input checked="" type="checkbox"/> 
dx	diagnosis	<input checked="" type="checkbox"/> 
lmp	last menstrual period	<input checked="" type="checkbox"/> 
ttc	trying to conceive	<input checked="" type="checkbox"/> 

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