

# Viewing Unlocked Records

To view a list of health records that have not yet been approved and locked, go to the [EHR Appointments](#) page.

Enter your date range and check the box that says Unlocked Records Only:

## EHR Appointments

Enter Records to Appointments

### Search Appointment Health Records

Today

This Week

last Week

This Month

Last Month

Year to Date

Last Year

2020-11-01

All Location

2020-11-30

All Practitioners

☒ Unlocked Records Only

The list of records that need to be approved and locked will appear to the right.

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