

How to Book an Appointment

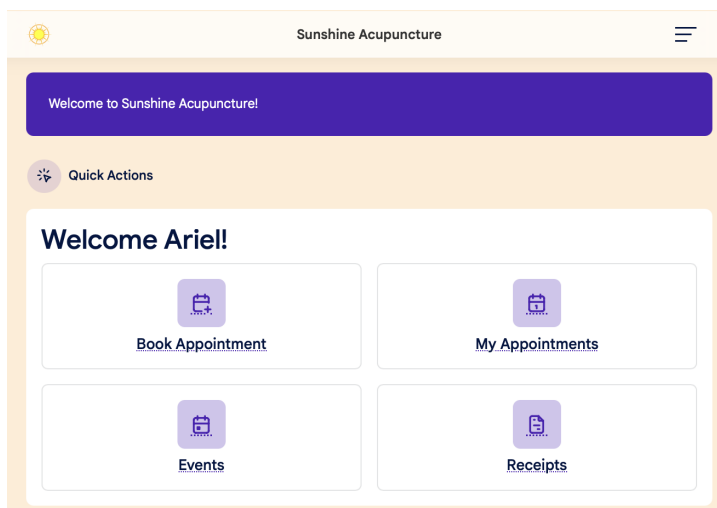
Quickly and easily book an appointment on the patient portal:

Step 1:

Sign in to your patient account with your Username and Password

Step 2:

Click the Book Appointment button on the Dashboard:



Step 3:

Select your date on the calendar:

Sunshine Acupuncture

Make An Appointment

My Appointments

Select A Date

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

No date selected

Step 4:

Use the dropdown menus to select your Location, Service, Practitioner, and Time:

Make An Appointment

My Appointments

Select A Date

Monday, June 15, 2026

Select A New Date

Selected Location

Main Street 123 Main Street Nashville TN 37216 | (615) 319-0316

Select A Service

Community Acupuncture

Select A Practitioner

Joe Smith

Yellow Emperor

Select Time

8:00 AM	8:10 AM	8:20 AM
8:40 AM	8:50 AM	9:00 AM

Step 5:

Once you've selected a time, you'll see a popup window to confirm your appointment.

- Click "Book It!" to complete your booking
- Click "Go Back" to return to scheduling

Confirm Your Appointment

Date **Monday, June 15, 2026**

Location **Main Street**

Practitioner **Joe Smith**

Service **Community Acupuncture**

Time **8:00 AM**

[Go Back](#) [Book It!](#)

Your appointment is now booked! You'll see a confirmation message at the top of the screen:

Sunshine Acupuncture

Make An Appointment [My Appointments](#)

Your appointment has been booked! See you soon.

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